



The Alice Smith Schools Association Code of Conduct for Parents

Visiting the School Campuses

At Alice Smith School, we are very fortunate to have supportive parents. Our parents recognise that educating children is a process that involves a partnership between home and school and understand the importance of a good working relationship to equip children with the necessary skills for adulthood. For these reasons, we welcome and encourage parents to participate fully in the life of our school. The purpose of this code is to provide a reminder to all parents and visitors to our school about expected conduct, so that we can work together to ensure a safe and positive school environment for our children.

We expect parents and carers to show respect and concern for others by:-

- supporting the respectful ethos of our school by setting a good example in their own speech and behaviour towards all members of the school community;
- working together with teachers for the benefit of children. This includes approaching the school to resolve any issues of concern and to discuss and clarify specific events in order to bring about a positive solution;
- reinforcing all school policies;
- respecting the learning environment appropriately (both in school and off site);
- respecting and complying with reasonable requests from the school staff;
- parking with consideration and respect for others when dropping off and collecting children from school.

In order to support a peaceful and safe school environment, the school does not tolerate:-

- disruptive behaviour which interferes with the operation of a classroom, an office area or any other part of the school grounds;
- using loud and/or offensive language or displaying temper;
- threatening harm or the use of physical aggression towards another adult or child. This includes approaching someone else's child in order to discuss or chastise them and physical punishment against your own child on school premises;
- abusive, threatening, malicious or inflammatory emails, phone or social network messages.

The above behaviours on school premises may result in an offending adult being prohibited from entering the school grounds to safeguard our school community. We trust that parents, carers and visitors will fully support this Code of Conduct.



Communication and using Social Media

The Alice Smith School considers the use of social media to voice complaints against the school and its staff as unacceptable and not in the best interests of the children or the whole school community. Likewise the use of a petition or group emails to gather support or fuel campaigns/complaints about aspects of the school are inappropriate and unhelpful.

Any concerns you may have should be made through the appropriate channels by speaking to the Class Teacher or Tutor, the Senior Leadership Team, The Principal, The Head of School or the Chair of Governors, so they can be dealt with fairly, appropriately and effectively for all concerned.

In the event that any parent of a child/ren at Alice Smith is found to be posting libellous or defamatory comments on Facebook or other social network sites, they will be reported to the appropriate 'report abuse' section of the social media site. All social network sites have clear rules about the content which can be posted on the site and they provide robust mechanisms to report contact or activity which breaches this. The school will also expect that any parent or student removes such comments immediately. In serious cases the school will also consider its legal options to deal with any such misuse of social networking and other sites. Additionally, and perhaps more importantly, is the issue of online bullying and the use of inappropriate social network entry by any member of the school community to publicly humiliate another person. We will take and deal with this as a serious incident of school bullying.

Serious breaches of this policy may result in the offending parent/guardian being removed as a member of the Alice Smith Schools Association, which would result in the exclusion of their child/children from the school.

In summary:

- Parents should make complaints through official school channels and should refrain from posting on social media or on group chats on messaging platforms regarding complaints or any issues that would bring the school into disrepute
- Parents should not post defamatory, malicious or fictitious comments on social networking sites about any member of the school community
- Parents should not use a petition or group email to gather support or fuel campaigns/complaints about aspects of the school
- If you're taking photos of school events, please be mindful of posting pictures of other people's children to your social media account and comply with the [Filming and Photography Policy](#).



Useful Links

[Communication Guide for Parents 2022 - 2023](#)

[Parents Complaint Policy](#)

APPENDIX A

Class WhatsApp Group Guidelines

WhatsApp is a useful tool of communication, keeping everyone up-to-date with reminders about school events and activities. It is used by Class Reps as a way of disseminating news and information from the PTA as well as general messages relating to their own classes. For the primary campus, kindly refer to the [PTA Class Rep Guidelines and Toolkit](#) for more details on the role of a Class or Year Rep.

The school and PTA kindly ask all parents to follow the class WhatsApp group guidelines. The class WhatsApp groups are for KCLASS parents to share information on their class and community matters. It is also for class reps to disseminate information and news from the PTA and school. The group's guidelines are:

1. Do share in line with the purpose of the group.
2. No spam please.
3. Be kind and respectful of others.
4. Keep private conversations private.
5. Take feedback to proper channels in line with school policy.
6. Maintain a safe and inclusive environment - no discriminatory, degrading or insulting comments.

APPENDIX B

KCLASS Sports Expectations

Parents

- Check sports calendar on [KCLASS Calendar](#)
- Communicate effectively with coaches and your child
- Provide transport for your child where necessary
- Be on time when collecting your child
- Portray a positive sporting role model

KCLASS Code of Conduct

Parents' Code of conduct

- Communicate to coaches and Head of PE (Sport) regarding any issues including training and match absences.



- Encourage participation by your children.
- Provide a model of good sportsmanship for your child to copy, demonstrating appropriate social behaviour.
- Be courteous in your communication with players, coaches, game officials and sports administrators.
- Encourage honest effort, skilled performance and team loyalty.
- Do not interfere with the conduct of any events and let game officials conduct events without interference.
- Remember children play for enjoyment; don't let your behaviour detract from their enjoyment.
- Support any skilled performances and team play with generous applause.

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