



**YKY BUS SERVICE SDN BHD**

**TRANSPORT APPLICATION FORM FOR THE ALICE SMITH SCHOOL**

**This completed form must be returned to the school office at least 7 days before travel date and addressed to: Mr Yee Kwok Yim, The School Bus Contractor**

**FAMILY NAME :** \_\_\_\_\_

**CHILD(REN)'S NAME :** \_\_\_\_\_

**CLASS :** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Home Address : \_\_\_\_\_

Home Tel No : \_\_\_\_\_

\_\_\_\_\_

Office Tel No : \_\_\_\_\_

\_\_\_\_\_

Mobile (Mum) : \_\_\_\_\_

Email Address : \_\_\_\_\_

Mobile (Dad) : \_\_\_\_\_

My child(ren) will use the bus :

A.M. Morning

P.M. Evening

I have read the regulations for "**Student Conduct on School Buses**" and agree to read them with my child(ren) and abide by the rules regarding discipline.

**Reminders:**

- Kindly ensure the **Bus Application Forms** have been filled and submitted to Mr Yee, the bus contractor before date of travel.
- Parents are advised to contact the Bus Contractor at least 48 hours before travel time to confirm **date** of travel, **pick up/drop off points** and **times** of bus pick-up.
- All students should be at their respective pick-up points at least **5 min** before the **appointed time** to avoid missing the bus.
- For security reasons parents are advised to wait with their children until the bus arrives and primary students **MUST** be met at their drop off point.

\_\_\_\_\_  
**PARENT'S SIGNATURE**

\_\_\_\_\_  
**DATE**

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**FOR OFFICE USE**

BUS ROUTE : \_\_\_\_\_

BUS NO : \_\_\_\_\_

PICK UP POINT : \_\_\_\_\_

DROP OFF POINT : \_\_\_\_\_



YKY BUS SERVICE SDN BHD  
SCHOOL BUS SERVICE FOR THE ALICE SMITH SCHOOL

**ACCEPTANCE SHEET**

- I have read the bus guidance, rules and regulations, spoken to the bus contractor and accept the terms and conditions.
- I understand that there will be a one-off registration charge of RM200 for each child.
- I agree to pay the relevant bus fees by the date stated on the invoice.
- I understand that these will not be pro rated but will be for a full term or half term depending on the start date.
- I understand that my child might be the first to be picked up and might not necessarily be the first to be dropped off.
- Although our bus routes are wide-ranging, we do not offer a door-to-door service. Note that activity buses are arranged with fewer drop-off points in order to make the service viable.

Parent's Name \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_