



THE ALICE SMITH SCHOOL

(Company No. 1923-A)

Primary School: No. 2, Jalan Bellamy, 50460 Kuala Lumpur, MALAYSIA

Secondary School: No. 3, Jalan Equine, Equine Park, 43300 Seri Kembangan, Selangor, MALAYSIA

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BUS TRANSPORT APPLICATION FORM

This completed form must be returned to the school office at least 2 days before travel date and addressed to: Mr Yee Kwok Yim, The School Bus Contractor

BUS ROUTE : _____ BUS NO : _____

FAMILY NAME : _____

CHILD(REN)'S NAME : _____ CLASS : _____

Home Address : _____ Home Tel No : _____

_____ Office Tel No : _____

_____ Mobile (Mum) : _____

_____ Mobile (Dad) : _____

PICK UP POINT : _____ DROP OFF POINT : _____

My child(ren) will use the bus : A.M. Morning P.M. Evening

I have read the regulations for "Pupil Conduct on School Buses" and agree to read them with my child(ren) and abide by the rules regarding discipline.

Reminders:

- Kindly ensure the **Bus Application Forms** have been filled and submitted to Mr Yee, the bus contractor before date of travel.
- Parents are advised to contact the Bus Contractor at least 48 hours before travel time to confirm **date** of travel, **pick up/drop off points** and **times** of bus pick-up.
- All students should be at their respective pick-up points at least **5 min** before the **appointed time** to avoid missing the bus.
- For security reasons parents are advised to wait with their children until the bus arrives.

PARENT'S SIGNATURE

DATE